

Research Integrity Training e-Learning (eAPRIN) Manual For faculty, graduate students, and JSPS research fellows

1. Login

Open the login screen below and enter your username and password to log in.

URL: <https://edu.aprin.or.jp/>



(1) Username and password (An initial password has been set for users logging in for the first time)

• Faculty

Username: **Your own university-wide email (KUMail) address**

• Graduate students and JSPS research fellows

Username: **Your own student email (KUMOI) address**

Initial Password:

- **Registration after 2020/4: An initial password will be sent to the university-wide email address that is the username.**
- **Registered before 2020/3: If you do not know your password, please reset your password.**

- The initial password is unable to send to your KUMail/KUMOI address again. If you lost the e-mail or forgot your password after changing it, on the APRIN e-learning program top page, click on "Forgot Username or Password?" and follow the instructions. The procedures to reissue your password will be sent to your KUMail/KUMOI address that is the username in default configuration.

2. Initial Setup [First time login]

- When you log in for the first time, please set up your profile according to the instructions on the screen.

▼ General

The screenshot shows a registration form with three input fields: "First name*", "Surname*", and "Email address*". Each field has a small question mark icon to its right. The entire form area is highlighted with a red rounded rectangle.

How to set Email address (Click to display)

Letter size

- Please confirm your first name, surname, and email address and correct them if necessary.
- The first name and surname set here will be displayed on your certificate of completion. The initial value is filled in automatically from your email address.
If you are from a country other than Japan, it is possible that your name may not be displayed in the correct order. Please ensure to check this thoroughly.
- Please set an address that is currently available for use.
- You cannot register an email address that is currently in use on a separate eAPRIN account.
- If a dummy email address is displayed, please change it to the one currently in use.
 - * To prevent duplication of email addresses for people with multiple accounts, the system may append “dummy_” to your address. (Example) dummy_kyodai.taro.3x@kyoto-u.ac.jp
- If you update your email address, a confirmation email will be sent to the updated address, so please read the email and continue with the procedure.

▼受講コース等 (Course etc)

- 受講コース(Course Selection)*
- 京都大学 医の倫理委員会受講者コース (20**)
 - 【必須コース】 京都大学 全学共通基礎コース (20**)
 - JSTコース(1) (生命医科学系) /JST Course (1) Biomedical
 - JSTコース(2) (理工系) /JST Course (2) Engineering
 - JSTコース(3) (人文系) /JST Course (3) Humanities

About the course selection (Click to display)

成績管理部門 (部署) (Department) 京都大学

ユーザ属性(User Attribution)* Choose... ▼

成績の開示(Grade Disclosure)* 開示しない(Not Disclose) ▼

About the grade disclosure (Click to display) *for members of the JST adopted project

▶ User picture

▶ Additional names Do not change

▶ Optional Do not change

Update profile Cancel

- The initial value for “Courses taken” is set as “京都大学 全学共通基礎コース(Kyoto University Common Foundational Course) (20**).”

Select additional courses as necessary.

- Select “User Attributes” from the drop-down menu.
- As a rule, set “Disclosure of grades” to “Do not disclose.”
 - * If you set “Disclosure of grades” to “Disclose,” the Japan Science and Technology Agency will be able to check your completion status for the JST Project Participants’ Course.
- Please do not change the “additional name” or “optional” fields.
- When everything is complete, please click “Update profile.”

Please do not change selections in fields other than those shown above.

3. How to Take the Course

- After you log in, the main menu will be displayed. If the status (marked by an egg) next to “Responsible Research Conduct Digest” underneath “京都大学 全学共通基礎コース (Kyoto University Common Foundational Course) (20**)” is not “Complete,” then click on “Responsible Research Conduct Digest” to take the course.

- * If “京都大学 全学共通基礎コース (Kyoto University Common Foundational Course) (20**)” is not displayed, click the “Course Selection (Change registration information)” button and select the course.

Main menu

REGISTERED INFORMATION

京都大学

Group

京都大学

Contact

【 Contact Information of 京都大学 】

成績管理代表者の連絡先
名前: 京都大学 成績管理代表者
メールアドレス: compliance@mail2.adm.kyoto-u.ac.jp

USER'S MENU

Grade_check_list
Course_completion_report_list
Module_list

ANNOUNCEMENTS FROM APRIN

(No news has been posted yet)

ANNOUNCEMENTS FROM YOUR INSTITUTION

(No news has been posted yet)

COURSE OF PARTICIPANTS

🟡 : complete 🟠 : progress ⚪ : incomplete

【必須コース】 京都大学 全学共通基礎コース (20) 【Available period : 】 【Remaining modules 1 】

⚪ 責任ある研究行為ダイジェスト / < Digest Version > Responsible Conduct of Research_RCR

Course selection (change of registered information)

Click on “Responsible Research Conduct Digest,” then click “Read text.”

京都大学

Main menu ▶ 京都大学 ▶ 責任ある研究行為：基礎編(RCR生命医科学系) ▶ 責任ある研究行為ダイジェスト / < Digest Version > Responsible Conduct of Research_RCR

責任ある研究行為ダイジェスト / < Digest Version > Responsible Conduct of Research_RCR

Please read the text first.
After you read the text, you can take the quiz.

テキストを読む/Read the text

もう一度クイズを受ける/Re-take the quiz

クイズで80.00点以上を獲得すると完了となります。
You complete the required module when you score 80.00 percent on the quizzes.

To Main Menu

- A selection box for the language of the teaching materials will appear, so please choose between Japanese and English.

- * If you have previously displayed the text up to partway through, a screen will appear asking from where you would like to display the text.

メインメニュー ▶ 京都大学 ▶ 責任ある研究行為：基礎編(RCR生命医科学系) ▶ 責任ある研究行為ダイジェスト / < Digest Version > Responsible Conduct of Research_RCR [TEXT]

責任ある研究行為ダイジェスト / < Digest Version > Responsible Conduct of Research_RCR [TEXT]

教材言語選択 / Select Your Language

教材は日本語版と英語版がありますので、どちらかの言語を選択してください。
Please select preferred language for modules (Japanese or English version).

日本語 English

- The teaching text will be displayed, so please start the course.

責任ある研究行為ダイジェスト / < Digest Version > Responsible Conduct of Research_RCR [TEXT]
English Modules

Drafted date: March 31, 2015
 Last update: May 14, 2021

< Digest Version >

Responsible Conduct of Research

< Material provided by >
APRIN, Association for the Promotion of Research Integrity

Contents

I. Introduction

I. What is Responsible Conduct of Research (RCR)?

- 1.1. Definition of RCR
- 1.2. RCR as a Necessary Foundation
- 1.3. Researcher's Research Activities

II. Researcher's Research Activities

- 2.1. **What is Researcher's Research Activities?**
 - 2.1.1. Definition
 - 2.1.2. What is Researcher's Research Activities?
- 2.2. **Responsible Research Practices**

- When you have completed the text, click “Take the quiz” at the bottom of the teaching material.

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IX. Conclusion

Research activities are becoming more interdisciplinary and complex, which requires appropriate conduct of research. It also needs a good understanding of researchers' ethical and professional conduct based on a comprehensive "Whole-Field" research education culture. RCR research activities are responsible conducting activities in the increasingly serious research environment. RCR research activities are essential for researchers' professional activities.

< Digest Version > Responsible Conduct of Research
 Please provide feedback on this material

Take the quiz

- The quiz materials will be displayed. Please begin taking the quizzes.

QUIZ NAVIGATION

1

2

3

4

5

Finish

Question 1

Not yet answered
Marked out of 20.00

Question 1: [Question text in Japanese]

- [Option 1 in Japanese]
- [Option 2 in Japanese]
- [Option 3 in Japanese]
- [Option 4 in Japanese]

- When you have answered all the questions, please click “Finish.”

Question 5

Not yet answered

Marked out of 20.00

Question text (blurred)

- Option 1 (blurred)
- Option 2 (blurred)
- Option 3 (blurred)
- Option 4 (blurred)

Finish

- Then click “Finish.”

Confirmation ✕

You have not answered all the quizzes.

Press "Cancel" if you attempt again.

Finish

Cancel

- Your quiz score will be displayed. To complete the course, you must score 80 points or higher.
- Click “End review” at the bottom of the review screen or at the top left of the screen.
- You will be returned to the main menu that appears after login.
- If you did not score 80 points, please retake the quiz.

QUIZ NAVIGATION

1

2

3

4

5

Finish review

Started on	Thursday, 1 April 2021, 1:42 AM
State	Finished
Completed on	Thursday, 1 April 2021, 1:50 AM
Time taken	mins secs
Grade	80.00 out of 100.00

Question 1

Correct

Mark 20.00 out of 20.00

Question text (blurred)

- Option 1 (blurred)
- Option 2 (blurred)
- Option 3 (blurred)
- Option 4 (blurred)

あなたの答えは正解です。

- If you want to take the quiz or read the text again, select the course from the main menu.
- The following screen will be displayed. Please select “Read the text” or Re-take the quiz.”
- The results of your previous quiz will show your past records of taking the quiz. Even if a score of 80 or over is displayed here, if the date of that quiz is outside the period that the university currently requires you to take the course, you will need to retake the quiz.

Main menu ▶ 京都大学 ▶ 責任ある研究行為：基礎編(RCR生命医科学系) ▶ 責任ある研究行為ダイジェスト / < Digest Version > Responsible Conduct of Research_RCR

責任ある研究行為ダイジェスト / < Digest Version > Responsible Conduct of Research_RCR

Please read the text first.
After you read the text, you can take the quiz.

[テキストを読む/Read the text](#)

[もう一度クイズを受ける/Re-take the quiz](#)

クイズで80.00点以上を獲得すると完了となります。
You complete the required module when you score 80.00 percent on the quizzes.

[To Main Menu](#)

Summary of your previous attempts

Attempt	State	Grade / 100.00	Review
3	Submitted Wednesday, 10 April 2019, 1:08 PM	80.00	Review

4. Displaying the Certificate of Completion

- If you have achieved a score of 80 or above, you will be able to display a certificate of completion on the main menu screen.
Click the link marked “Certificate of Completion” next to the course name to display it (pdf format).
- Further, a list of all certificates of completion obtained in the past can be displayed on the “Participant actions” menu on the left of the screen.

Main menu

REGISTERED INFORMATION

京都大学

Group

京都大学

Contact

【 Contact Information of 京都大学 】
成績管理代表者の連絡先
名前：京都大学 成績管理代表者
メールアドレス：
compliance@mail2.adm.kyoto-u.ac.jp

USER'S MENU

[Grade check list](#)

[Course completion report list](#)

[Module list](#)

ANNOUNCEMENTS FROM APRIN

(No news has been posted yet)

ANNOUNCEMENTS FROM YOUR INSTITUTION

(No news has been posted yet)

COURSE OF PARTICIPANTS

🟡 : complete 🟡 : progress ○ : incomplete

🟡 【必須コース】 京都大学 全学共通基礎コース (20) 【Available period : _____】

[\[Click to issue a course completion report\]](#) [\[Answer the Survey\]](#)

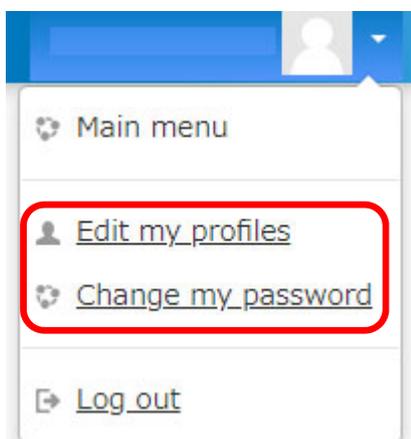
🟡 責任ある研究行為ダイジェスト / < Digest Version > Responsible Conduct of Research_RCR

[Course selection \(change of registered information\)](#)

The course is now completed.

5. Change Profile

• You can change your profile and password from the drop-down where your username is displayed in the upper-right corner of the screen.



6. Other

- In the event that something such as the order of your names requires changing after displaying the certificate of completion, this cannot be done by the user, so please send an email to the contact email address at the bottom of the page containing your ID and what you would like changed.
- The certificate of completion is issued for the entire selected course, so you will not be issued a certificate for a single unit even if you choose and take one from the list of teaching materials on the main menu.

What is a university-wide email address?

A university-wide email address (KUMail/KUMOI) is the address handed out when an SPS-ID or ECS-ID is issued and refers to email addresses of the following forms:

- **@kyoto-u.ac.jp (KUMail)**
- **@st.kyoto-u.ac.jp (KUMOI)**

Please be aware that this is not the same as the following kinds of emails.

- **@****(other than st).kyoto-u.ac.jp (address issued independently by a department)**
- **@kyoto-u.jp (lifetime address for transfer)**

If you have any questions about the activities or the system, please contact the designated party responsible in your department or the university contact below.

Research Promotion Division, Research Promotion Department

email: integrity-el@mail2.adm.kyoto-u.ac.jp